

Hosta Society

May 15th, 2016 Minutes

President Diana Plahn opened the meeting at 1:00pm. This meeting consisted of reviewing details for the AHS Convention.

Administration: Bruce Buehrig explained that Diana Plahn would give a welcome speech and acknowledge committee members and then turn over the floor to the AHS awards committee. Rob Mortko from AHS will provide someone to introduce speakers; Bob Solberg and Steve Still and Van Wade. Dave Poos suggested that the person doing the introductions should be someone of consequence to reflect the stature of the speakers. Bruce or Chik Buehrig will introduce Jason Delancey. Diana or Craig Plahn will introduce Jennifer Shawbury.

For complaints and/or “Who do I call” situations call Diana Plahn @314-346-3007 or Jolly Ann Whitener @ 636-485-9537. They will both be at the Hotel the majority of the time.

Bruce has a list of only 4 names for volunteers to call upon.

Registration: There will be a message board at the registration table. There is no budget for providing copies of lists of attendees. The policy for people claiming lost registrations will be that they will be asked to repurchase their registration and upon showing proof of original purchase will be reimbursed. There will be no registration on Friday morning. Anyone needing to register can pick up their badges at a table to be set up at the entrance to the banquet. Tour only participants will have a different color badge and have had their passes and maps

already sent out to them. Sponsor badges are also a different color. Registration times are: Tuesday 3:00 to 6:00 pm., Wednesday 7:30 am to 12:00pm and 3:00 to 7:00 pm, Thursday 8:00am to 12:00pm and 3:30 to 7:30pm. A fourth table will be set up by registration for raffle tickets. Chik Buehrig said that posters have been placed around at nurseries advertising the garden tour only.

Transportation: For car pool match ups-Jolly Ann Whitener says there are only 6 people needing rides so far. There will be a white board set up at registration table to match up rides. Karen Frey is to find out what the bus company will do if there is a problem with the bus and email Diana with the particulars. Bruce Buehrig is to take care of box lunch, water and ice for buses. Karen Frey said that Warren Duff will drive the bus both days.

Vendors: There will be a washing station for plants. The hotel will provide trash cans. Ted Piekutowski will inform vendors of state and local tax regulations.

Dining and Hotel: Bruce said that we will get food and refreshments for the hospitality room from the hotel. This will come out of our food budget. There is no need for signage as rooms for events are just feet away from registration table. Rick Clarkson will take care of removal of table decorations. Because the society is charged for every person at a table, a sign will be place at registration regarding food charges for children's meals. Bruce said that the Board of Directors will be responsible for paying for their meals. Bruce is responsible for box lunches on bus. There will not be any food options for box lunches. The box lunches will be refrigerated. The cash bar revenue from the Auction

and Banquet will be added to the 50K requirement. We still need at least 12 more people to register to meet room requirements.

AHS Coordination: Need 6 volunteers Thursday @ 7:30pm for auction plants. The plants are being brought in under AHS supervision. We do not know if our master file is compatible with AHS PC. Bruce will ask AHS what documentation they need to reimburse the society for losses.

Display Gardens: Garden hosts know what is expected of them. Tours will go on rain or shine. No receipts are necessary for \$100.00 refreshment reimbursement for tour gardens.

Raffles/Chinese Auction: Janelle Criscone still needs items for raffle and silent auction. Janelle will be responsible for cash box for these events. We will not take credit cards; cash or checks only. No taxes will be charged as we are a tax exempt organization. Janelle needs volunteers.

Miscellaneous: Diana Plahn asked the treasurer, Kim Piekutowski, what the convention balance was. Kim replied \$30,000 which does not include credit cards receipts of approx. \$5,000. Diana asked what we have in our 3 accounts. Kim said we have \$13,000.00 in checking, \$28,000.00 in convention acct. and \$4,500.00 in a CD. Diana said we need \$53,000.00 for Hotel. She suggested that Dave Poos, Kim and herself should get together and straighten out the accounts. Marian Murphy asked if there was any special parking at the Sheraton. No, parking is where ever you want in the hotel lot. Jolly Ann asked for a list of vendors so that she can make name badges for them. Joan Poos told us that a member roster had been sent out.

Meeting was dismissed at 2:20.